

**CONSTITUTION**

**THE NORTHERN DISTRICT SCHOOL OF NURSING GRADUATES ASSOCIATION**

**NAME:**

The name of the Association shall be 'THE NORTHERN DISTRICT SCHOOL OF NURSING GRADUATES ASSOCIATION INCORPORATED'

**OBJECTIVES:**

- i) To arrange a reunion in the form of a social function for former students of the NDSN at five yearly intervals.
- ii) To provide and circulate to all members of the Association an Annual Newsletter.
- iii) To preserve NDSN historical nursing artefacts and memorabilia.

**CATEGORIES OF MEMBERSHIP OF THE ASSOCIATION – GRADUATES/ASSOCIATES:**

To be open to all graduates of the Northern District School of Nursing and Associate Members. Associate Membership comprises of those who did not complete their training and staff members. A subscription to be paid at five yearly intervals, becoming due at the time of each reunion. Pro rata rates to apply for new members in between reunions.

**COMMITTEE:**

The Committee shall consist of:

- President
- Secretary & Assistant Secretary
- Treasurer
- Members – minimum number 8

The Office Bearers to be financial members of the NDSNGA.  
 Committee members shall be appointed every five years at the first meeting following the reunion  
 In the event of a vacancy of the Executive, the Committee shall appoint a replacement.  
 Meetings shall be convened at least bi-annually  
 Quorum at meetings shall be 5 members.

**FINANCE & RECORDS:**

The Committee shall keep true and regular records of accounts and all monies received.  
 A statement of financial transactions and balance sheets of the Association shall be submitted by the Treasurer at each meeting.  
 An auditor with financial experience shall be appointed to audit the financial statement following each reunion.

**MINUTES/AGENDAS**

Minutes shall be kept of all meetings and signed by the President as the true record of events of the meeting.

**DISSOLUTION & WINDING UP OF THE ASSOCIATION:**

In the event of the Association deciding to disperse, all assets shall be put towards the preservation of memorabilia and the annual LaTrobe University (LTU) Award. This Award is awarded to the student who displays outstanding academic achievement in the 3<sup>rd</sup> year of an undergraduate nursing degree.

**LATROBE UNIVERSITY VICTORIA ALUMNI**

The NDSNGA is a member of the LaTrobe University Alumni with the NDSNGA Inc being a network of the Bendigo Alumni Chapter. The NDSNGA has a seat on the LTU Alumni Board.

DATED:.....

PRESIDENT:.....

SECRETARY:.....

TREASURER:.....